



# STUDENT RENTAL UNIT OCCUPANCY REGISTRATION APPLICATION

Date Received: \_\_\_\_\_

Property Address: \_\_\_\_\_ Type of Unit: Apt/House/Duplex/Dormitory  
(one address per unit) (Circle One)

Owner Name: \_\_\_\_\_ Email: \_\_\_\_\_  
(If property is owned by a Partnership or Corporation, the names & addresses of all partners/corporate officers is required. Please print names & addresses of all partners / officers of partnership / corporation on a separate sheet of paper and attach.)

Owner Address: \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

If different from Owner:

Manager Name: \_\_\_\_\_ Email: \_\_\_\_\_

Manager Address: \_\_\_\_\_

Manager Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Total Square Footage (SF) of Unit: \_\_\_\_\_

Number of Students: \_\_\_\_\_ Number of Bedrooms: \_\_\_\_\_

SF of Inside Common Area: \_\_\_\_\_ SF of Outside Common Area (including parking): \_\_\_\_\_

*I verify and swear/affirm that the statements made in this affidavit are true and correct to the best of my personal knowledge or information and belief. I understand that false statements (perjury) herein, are made subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Signature

Check that the following Items are attached to this application:

- A sample lease with Appendix A from the Ordinance – Addendum to Residential Rental Agreement.
- An electronic or hard copy of leases which have already been signed at the time of application.
- The names of the authorized occupants of the unit.
- A floor plan of the unit, drawn to scale with measurements of each room, and the total square footage of the unit. Unless something has changed, we can use the one on file.
- The \$50 rental registration fee payable in cash or a check made out to Logan Township.

TOWNSHIP USE ONLY:

Parcel Number: \_\_\_\_\_ Pass Inspection Date: \_\_\_\_\_

License Number: \_\_\_\_\_ #Occupants: \_\_\_\_\_ Fees Paid: \_\_\_\_\_